

STATE OF WYOMING)
) ss
COUNTY OF _____)

IN THE DISTRICT COURT

JUDICIAL DISTRICT

Petitioner: _____,)
(Print name of person filing))
)
vs.)
)
Respondent: _____.)
(Print name of other party)

Civil Action Case No. _____

REQUEST FOR SETTING

The Petitioner OR Respondent requests a time and date for a hearing/trial in the District Court. The hearing/trial will take approximately _____ hours/ _____ minutes and will address the following issues:

1) The parties have reached an agreement (both parties have signed the *Order Establishing Custody, Visitation, and Child Support* and this Court requires a hearing before it will enter the *Order*) (NOTE: submit the ***Order Setting Hearing*** if this option is selected); OR

2) Default was entered against Petitioner OR Respondent and this Court requires a hearing before it will enter an *Order Establishing Custody, Visitation, and Child Support*) (NOTE: submit the ***Order Setting Hearing*** if this option is selected); OR

3) The parties are not able to agree on all of the terms of this action and a hearing is needed on the following issues:

- Allocation of parental responsibilities
- Child support
- Motion for _____
- Other: _____

(NOTE: submit the ***Order Setting Hearing*** if this option is selected); OR

4) The parties are not able to agree on any issues and a trial is needed to establish custody, visitation, and child support (NOTE: submit the ***Order Setting Trial and Requiring Pretrial Statements.***)

5) Any party requesting the reporting of a particular matter by the official court reporter shall make a request to the appropriate official court reporter as soon as possible, but no later than **three (3) working days** before the matter is set for hearing. You can provide notice to the court reporter by phone or by submitting a written request. Please

note that if providing notice through the mail, the request must be received by the court reporter no later than three working days prior to the hearing. The clerk will be able to inform you which court reporter to contact. The three-day notice requirement will not be waived by the Court. The notice is required for all civil matters including jury trials. If a hearing is not recorded by an official court reporter, a transcript of the hearing will not be available. It is very difficult to appeal the Judge's decision if you do not have a transcript of everything that is said at the trial. Rule 904 of the Uniform Rules of the District Courts of the State of Wyoming.

DATED this _____ day of _____, 20____.

Signature

Printed Name: _____

Address: _____

Phone Number: _____

CERTIFICATE OF SERVICE

I certify that on _____ (date) the original of this document was filed with the Clerk of District Court; and, a true and accurate copy of this document was served on the other party by Hand Delivery OR Faxed to this number _____ OR by placing it in the United States mail, postage pre-paid, and addressed to the following:

(Insert Other Party's/Other Party's Attorney's Name and Address)

TO: _____

Your signature

Print name